# **Appendix A10 from Online Safety Policy Templates**

4

# **A10 Record of reviewing devices/internet sites (responding to incidents of misuse)**

Group:

Date:

Reason for investigation:

#### Details of first reviewing person

Name:

Position:

Signature:

#### Details of second reviewing person

Name:

Position:

Signature:

#### Name and location of computer used for review (for web sites)

|  |  |
| --- | --- |
| Web site(s) address/device | Reason for concern |
|  |  |
|  |  |
|  |  |

#### Conclusion and Action proposed or taken

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |

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